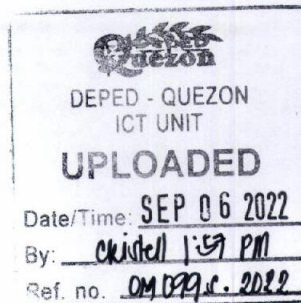




Republic of the Philippines  
**Department of Education**  
 Region IV-A  
 SCHOOLS DIVISION OF QUEZON PROVINCE



1 September 2022

**OFFICE MEMORANDUM**  
 OM No. 099, s. 2022

**DIVISION POST PLANNING ACTIVITIES FOR FY 2023**

**TO:** Assistant Schools Division Superintendents  
 Division Chiefs  
 Section/Unit Heads  
 Division Planning Team  
 Division Technical Working Group on Triangulation

In line with the implementation of DepEd Order No. 11, s. 2021 and the release of National Expenditure Program for 2023, this Office thru the Division Planning Team will hold Post Planning Activities for FY 2023. Division Chiefs and Section/Unit Heads are advised to participate in the said event following the schedule below.

Activity	Date	Participants/In-Charge
Preliminaries Direction Setting (BEDP) Presentation of Draft DEDP Presentation of WFP (Per Office)	September 12-13, 2022	Division Planning Team Division/Section Chiefs Quality Management Representative
Triangulation and Vetting (TWG)	September 12-13, 2022	Technical Working Group for Triangulation
Submission of WFP for Approval Approval of WFP 2023	September 16, 2022	Division Planning Team Top Management
PMIS Encoding and other Related Activities	October 3-14, 2022	PMIS TWG/Focal Persons Technical Assistance Team
Finalization of Calendar of Activities (based on the approved WFP and PMIS)	October 17-28, 2022	Division Planning Team Division/Section Chiefs
Financial Planning and Programming	November 2022	Budget Section Accounting Section
Pre-Procurement	December 2022	Procurement Section Bids and Awards Committee

DEPEDQUEZON-TM-SDS-04-010-005



*"Creating Possibilities, Inspiring Innovations"*

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
 Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
 Email Address: quezon@deped.gov.ph  
 Website: www.depedquezon.com.ph





Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

---

The Division Planning Team is composed of The Schools Division Superintendent, Assistant Schools Division Superintendents, CID and SGOD Chiefs, Senior Education Program Specialist for Planning and Research and Planning Officer.

Please be also informed that the working paper to be used was already communicated to every section for compliance before the actual presentation of outputs on September 12-13, 2022. It is also understood that all Programs, Projects and Activities to be proposed are aligned with the four pillars and enabling mechanism of Basic Education Development Plan, Office Mandates and Key Results Area.

Furthermore, the Technical Working Group for Triangulation as mandated by DO 11, s. 2021 shall be composed of the Planning Officer, Budget Officer, Division Accountant, and Procurement Officer. They shall conduct triangulation in order to ensure that the physical, financial, and procurement plans are synchronized and aligned with policies, rules and regulations of the Department and other oversight agencies.

Expenses relative to the conduct of Post Planning Activities shall be charged against Division MOOE subject to the usual Budgetting, Accounting and Auditing rules and regulations.

**ELIAS A. ALICAYA JR. EdD**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

mtm09/01/2022

DEPEDQUEZON-TM-SDS-04-010-005

---



*"Creating Possibilities, Inspiring Innovations"*

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
Email Address: quezon@deped.gov.ph  
Website: www.depedquezon.com.ph